



THE PANAMA CANAL SOCIETY, INC.

CORPORATION NOT-FOR-PROFIT

To preserve American Ideals and Canal Zone Friendships

7985 113TH STREET
SUITE 334
SEMINOLE, FLORIDA 33772-4787

(727) 391-4359
(866) 726-2262
FAX (727) 319-8593

2010 Vendor Information

1. Vendors' established business hours are as follows:

Wednesday, June 30, 2010: 1:00 - 6:00 PM – SET-UP ONLY (No Sales)

Thursday, July 1, 2010: 9:00 AM - 7:00 PM

Friday, July 2, 2010: 1:00 PM - 6:00 PM

Saturday, July 3, 2010: 9:00 AM - 6:00 PM

Sunday, July 4, 2010: 9:00 AM – Noon

2. A Vendor's Fee of \$100.00 per vendor table has been established by the Panama Canal Society Executive Board and is payable by check or credit card.
3. **There is a charge for electrical hook up for those vendors needing electrical power. See the fee rate below.**
4. Vendor permits and disclaimers will be issued on Wednesday, June 30, 2010 when Vendors check-in with the Vendor Chairperson. Vendors will be assigned their space and are not permitted to rearrange tables.
5. Vendor tables are only for the use of the approved Vendor and may NOT be shared or transferred. Approval will NOT be made for more than one additional Vendor at the same table. Vendors sharing a table without prior approval will be removed from the Vendor area and will forfeit their deposit.
6. Use of the Panama Canal Society logo on items for sale is not permitted.
7. Tables will only be reserved when a completed **Vendor Application** and **\$100.00 Vendor Fee** are received in the Society office. **Vendors must be a member in good standing of the Panama Canal Society for 2010 and must be registered for the 2010 reunion.** Only one table per vendor, approximately 2 ½ 'W x 6' L will be assigned. After the cut-off date of May 15, 2010, a second table may be assigned if space is available. The additional cost for a second table will be \$50.00.
8. Until we are sure exactly how many vendors there will be, we cannot allow a second table to be reserved. If you are interested in obtaining a second table, please answer, "Yes" on your Vendor application. Do not send the additional \$50.00 at this time. The chairperson will contact you at a later date if a second table is available.
9. The Society is not responsible for storage of the Vendor's merchandise; however the Vendor room (Gatlin Ballroom B) will be locked and checked by hotel Security during non-operating hours.
10. Only Panama / Canal Zone related items are to be offered for sale.

11. ***The DEADLINE for receiving Vendor Applications and refunds is May 15, 2010. No applications or refunds will be processed after this date.***
12. The price of merchandise will remain the same throughout the Reunion. There will be NO SALE PRICES during the last days.
13. Any questions concerning the Vendors may be directed to the Panama Canal Society office, by telephone at (866) 726-2262 toll free, (727) 391-4359, or email at **office@pancanalsociety.org**.

Thank you for your interest in being a vital part of our 2010 Reunion!

Electrical Needs

Please read this carefully:

Vendors needing electricity must request adequate WATTS and AMPS to safely operate your equipment. Please do not chose the cheaper 5 AMPS if you know that your equipment needs more AMPS than 5 AMPS. Vendors CANNOT exceed the power that they request. If you overload your circuits, the Society will have to contact Edlen Electric to restore power. If vendors overload their circuits during the 2010 Reunion, they will be charged the service call to Edlen Electric.

These prices are figured from Edlen Electric's "Advance Payment Price + 6.5% sales tax. We were unable to get the 20% discount this year.

0 – 500 WATTS (5 AMPS)	\$80.00
500 – 1000 WATTS (10 AMPS)	\$135.00
1001 – 1500 WATTS (15 AMPS)	\$160.00
1501 – 2000 WATTS (20 AMPS)	\$182.00

If additional requirements are needed at the time of the reunion additional charges of the same will apply. Vendors must be accurate when submitting their electrical needs.

Once again, vendors should calculate their WATTS and AMPS use very closely so they don't go over or under their actual needs. If a circuit is tripped, Edlen will charge for the circuit reset.

Write in your electrical needs in the space provided on the Vendor Application and submit payment along with your vendor table fee.

**Panama Canal Society
VENDOR APPLICATION
Reunion 2010**

7985 113th Street Suite 334
Seminole, Florida 33772-4787

NAME _____

(Please Print Clearly – Use Black Ink Only)

STREET ADDRESS _____

CITY _____ STATE _____ ZIP _____

TELEPHONE _____

EMAIL _____

TYPES OF ITEMS FOR
SALE/EXHIBIT _____

I agree to donate a gift as a door prize for the Annual Business Meeting, July 2, 2010:

YES _____ NO _____

If available, I am interested in paying for a second table, at a cost of \$50.00. **(Please do not send in payment for a second table until it is certain we will have second tables available.)**

YES _____ NO _____

- VENDORS MUST PAY FOR ELECTRICAL INSTALLATION IF ELECTRICITY IS REQUIRED. (See Vendor Instructions)
- VENDOR TABLE MAY NOT BE SHARED WITHOUT PRIOR APPROVAL. VENDORS MAY NOT TRANSFER TABLE RESERVATION TO OTHER MEMBERS OR NON-MEMBERS.
- THE HOTEL DOES NOT ALLOW ATTACHING ANY ITEMS TO THE WALL. ANY DISPLAY PANELS OR SCREENS MUST BE FREE STANDING.
- Only Panama / Canal Zone related items are to be offered for sale.
- PLEASE WRITE IN YOUR ELECTRICAL NEEDS _____ AND SUBMIT PAYMENT WITH YOUR VENDOR TABLE FEE. (SEE VENDOR INSTRUCTIONS FOR ELECTRICAL FEES.)

CREDIT CARD NUMBER _____

VISA MASTERCARD (Circle One)

EXPIRATION DATE _____ TOTAL AMOUNT CHARGED \$ _____

VENDOR AUTHORIZED SIGNATURE _____

(Signature Required)

For Office Use Only

SEQUENCE NUMBER _____ CHECK NUMBER _____ AMOUNT RECEIVED \$ _____

LETTER POST MARK DATE _____ DATE APPLICATION RECEIVED IN OFFICE _____