



PANAMA CANAL SOCIETY
EXECUTIVE BOARD MEETING MINUTES
Saturday, June 12, 2021 – 9:30 a.m.
Panama Canal Society Office, Lutz, FL

The Board Meeting was called to order at 9:33 a.m. by Bill McLaughlin, P.P. (President).

Attendees:

Bill McLaughlin, P.P. (President & Reunion Coordinator), Brittney Wilder (1st Vice President), Nancy Van Siclen (Director), Laura Kosik (Director), Patti Revello (Director), Elaine Lewis, P.P. (Past President), Noreen Hanson (Treasurer), Christine Tirpak (Sergeant-at-Arms), and Bob Russell, P.P. (Legislature Representative), Jacque Vowell (Editor), Betty LeDoux, P.P. (Reunion Hotel Coordinator), and Kathy Malin (Office Manager)

Attendees by Telephone: James Beattie (2nd Vice President), Tom Wilder, P.P. (Director–At-Large), Carl Orvis (Chaplain), and Ray Husum (ByLaws)

Bill welcomed all and asked if everyone had read the April 17, 2021 minutes. Noreen made a motion to approve the April Executive Board meeting minutes, Laura seconded, and the motion carried.

Elaine motioned to approve the 3 new members, Laura seconded, and the motion carried.

Noreen stated the P&L looks good. Check Detail Report was business as usual. Noreen motioned to approve paying the bills, Elaine seconded, and the motion carried. Kathy announced that we will need to start looking for new office space and move by end of summer.

President Report and Remarks:

Bill pulled up on screen the layout of the Convention Center and described to the Board where everything will be located. He explained the floorplans to the Board and some of the changes since the last meeting. Registration layout was clarified, and Kathy will produced “letters” for GC and regular membership according to the registration numbers.

Our original Convention Services Manager resigned, and we were assigned a new one. Her name is Angela Roach. Margaret and Bill met with her on June 2 and had a good three-hour meeting going over everything in the event plan and floor plans. Angela told Bill that by July 1st that most of Covid19 restrictions will be very limited if not eliminated.

The Rum importer that was going to sponsor the event with rum has decided not to sponsor as Varela has terminated the contract with them. Bill called Ricardo March (even though not still employed by Varela) and managed to get three cases of Ron Cortez for the Happy Hours. Sponsorship dollars will pay for the rum.

Rolando Armien wanted their band to play, and Bill offered them Thursday night. Rolando will oversee everything for that event, PCS is not sponsoring. Bill suggested charging \$10 or \$15 at door. The Board decided to have the small Murga this year and next when it is our Anniversary to have the large Murga.

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Mears transportation closed their shuttle service due to Covid19, but they still have taxi service which runs at least \$53 one way. Members can check their website for any updates on their shuttle. We need Security for 77 hours @ \$35.00 per hour. Sound and production will be \$11,750. Bill is working with the Audio-Visual [Encore] team to reduce the amount. Videographer needed for Seminar and Luncheon. Encore was too expensive so our Photographer, Barry Alsobrook, can record each event for \$500 each which will be paid for by UF.

Bill reminded the Reunion Chairpersons about keeping track of the Key Cards for the Convention Center and he needs them back at end of Reunion. All Volunteer refreshments will all be in Registration, Boca I & II.

In the Vendors room, there are 8 singles and 16 double tables sold with a total of 23. Bingo will be in 2 different rooms so Nancy will need 28 round plastic tablecloths. BHS 80 is having a small band at the Villa pool on Friday afternoon from 4-7pm. There will be a donation jar. Saturday Pool Party Chairpersons will need to check ID card and PCS Badge before passing out wristbands for the free Beer. Bill ordered 8 Kegs which is sponsored by BC Financials and Tom Ellis.

Annual Luncheon about 318 but that already changed since the Report was printed. Kathy will take over the Registration envelopes to Kathy Wilder on Tuesday. The 2 Kathys will talk about selling any extra luncheon tickets. Deadline to give the Food count is Thursday.

Bill and Kathy were still having difficulties in finding someone to pick up and pack the U-Haul. Mike Coffey has agreed to pick up the trailer, load it and drive it over to Orlando on Tuesday. Mike did not ask for anything in return. Kathy mentioned Mike Young will help load. Noreen motioned for Mike to be reimbursed 1 night at the Hotel room rate, Nancy seconded, and the motion carried.

Laura announced there were 136 slots filled and she has shared the Procedures with the Chairpersons. She will send out to the Volunteers next week. She asked about ordering masks and the Board suggested that everyone has their own mask, but Kathy will order a box of masks.

Kathy suggested that she will need to purchase Door Prizes for 2021-22 events. Elaine motioned to give Kathy \$500 for Door Prizes, Nancy seconded, and the motion carried.

Betty informed the Board that the Hotel decided to start renovations in Tower 2 about 3 weeks ago, even though we had a no renovations clause in our contract. All King Suites have been sold out and she will have to ask some members to switch to Double Queen Suites due to losing the Kings in Tower 2. Betty will be sending out emails to the members who specifically requested Tower 2 and King Suites. There are 8 Cabanas by the large Pool. Four have been reserved but there are 4 still not reserved.

Bill asked James to remind Katie that she has to give her golf tournament report at the Annual Meeting. Bill asked James and since they will be at the meeting, if Katie and the boys would like to be pages at the Annual Meeting. Kathy will call Barbara Vose-Kulig.

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New Business:

Chris is developing a new website via Word Press and having it hosted in a secured Cloud. Eventually, he will move the outdated Server to a secured Cloud. Noreen asked for him to be careful with Access because that has all our financial and member information.

Bill has asked Bob Russell to be Chair of the Nominations Committee. Jacque and Noreen will be the 2 Board members on committee. Bill or Bob will ask 2 members to join the Committee at the Annual Meeting.

Upcoming Events:

Bill stated that Board members need to be present at PCS events and meetings. The Agenda had our 2021 dates.

Laura motioned to adjourn the meeting, Elaine seconded, and the motion was carried. The meeting ended at 11:31 am.



Bill McLaughlin, President



Kathy Malin, Office Manager